

Task Number	Task Name	Task Description
1	Task Order Management, Strategy and Planning Support	Oversight and management of all aspects of a Task Order to achieve its successful completion and fulfill objectives. Program and project coordination activities, personnel management, deliverable and schedule management, communication with stakeholders, budget and cost oversight and inter- or intra-project alignment. A Task Order Management Plan may be defined as required by the Task Order to describe the technical approach, organizational resources and management controls to be employed to meet the cost, performance and schedule requirements throughout task order execution.
001-1	Task Order Reporting	Task Order Reporting requirements will be defined within each Task Order.
001-2	Task Order Meetings and Communications	Task Order Meeting and Communications with the Government will be defined within each task order.
001-3	Schedule Management	Task Order monitoring and short-interval assessment as meets the needs of the ordered succession of CLINs to accomplish each in the manner determined in agreement with the CO.
001-4	Work Breakdown Structure	Task order analysis and deconstruction in furtherance of an ordered breakdown of the specific work to be completed as is core to the process of TO delivery.
2	Project Design and Prototyping	Initial scoping and design guidelines provided as necessary to reach common agreement and understanding with the CO. Follow on tracking and delivery of scoped prototype as meets TO requirements.
3	Implementation and Integration	Actions in furtherance of the successful function of the contracted TO, to any system requiring communication or data sharing between persons or systems.
4	Operations	Management and monitoring, to include direct individual interventions, employed in furtherance of the prompt, safe, and efficient delivery of a TO. Additionally any action taken on behalf of the contractor or government agency, to guard against intentional or accidental waste, fraud or abuse.
004-1	Technical Support and Customer Service	Creation and implementation of services and resources dedicated to supporting the client, user, or service recipient in successful product utilization. Ongoing training on resource utilization. Call center support as specified by TO.
5	Quality Assurance and Testing	TESTING- Activities to include, but not limited to beta testing, ongoing functional analysis, stress testing, reporting and debugging, of any software or system owned and utilized by the contractor to deliver services as required by a purchased TO. QUALITY ASSURANCE- Oversight of any or all activities to ensure compliance with requirements, guidelines and quality standards.
6	Reporting	All activities which lead to the delivery of a functional report on policies, procedures, progress, or impediments before, during or after a TO. Additionally, the gathering, storage, maintenance and provision of historiographical records as required by the FAR.
7	Software Development and Systems Engineering	Task Order requirements which necessitate the development or maintenance of any software, and/or technical support for software utilization.
8	Maintenance and Enhancement	Actions taken to preserve and maintain existing software. Any additional action required to improve an existing systems and software to modernize or specify that software or to meet specific requirements delineated in a purchased TO.

9	Communications and Outreach	Task Order requirements which necessitate in-person or telecommunications outreach or response to members of a general or selected population. May also encompass development of electronic or printed materials to be used to educate a target audience, promote use of systems, train end users or administrators or for other purposes as defined by the government with a task order.
10	Coordination and Assistance	The tracking and drafting of TO requirements, and communication of said requirements to the parties relevant to their completion. I added this task to accommodate your actual human to help with system navigation and use for the people who would be needed in order to implement a system, and do outreach, perhaps...
11	CyberSecurity Support	Ongoing support which ensures, through human training and intervention or through the development and implementation of software, hardware, or patches, that the data conveyed during the course of a TO meets the security criteria delineated by the government.
12	Data Management and Data Analysis	TO required intervention which systematically applies statistical and/or logical techniques to describe and illustrate, condense and recap, and evaluate data. Any support services required to manage and store collected data to the security level required.
13	Documentation	The gathering, storage, maintenance and provision of historiographical records as required by the task order.
14	SaaS	Software-as-a-Service (SaaS), a cloud based software delivery model that allows end users to access software applications over the internet or secured server. Software is hosted on remote servers, maintained and updated by the service provider, and made available to customers via web browsers, mobile apps and APIs.
15	RaaS	Research-as-a-Service (RaaS), the process of curating, gathering, analyzing, and getting insights from data or business processes using technology. RaaS technology leveraged either to support a coordinating TO or to inform a command or individual within command structure on the health, well being, attitudes, actions, or behaviors of a selected group.
16	Optional Language add on for RaaS	This is an add-on service to Task 015 (Required) to conduct research in a language other than English.
17	Digital Ethnographic Baseline Study	The digital ethnographic baseline task involves conducting comprehensive research to understand online behaviors and preferences, providing valuable insights into target audience perceptions and activities.
017-1	Research Study Planning	Required to support Task 017
18	Optional Language add on for Baseline Study	This is an add-on service to Task 017 (Required) to conduct research in an additional language.
19	Hardware, Software, License and Maintenance Procurement	Any hardware or software requiring either a single service or ongoing licensure, the procurement or maintenance of which is necessary to support a TO.